



INDEPENDENT TELEVISION NETWORK LTD.

Applications are invited for the following posts from citizens of Sri Lanka possessing the following qualifications and experience.

1. DEPUTY GENERAL MANAGER (ENGINEERING) - HM 1-2 (Executive)

Job Description

- 1 Responsible for transmission, operation and maintenance functions related to Electronics/ Telecommunication/Electrical Engineering, support services (civil and mechanical work, water supply, sewerage and drainage, fire protection etc) of the organization and any other sections under Engineering Division.
- 2 Plan, organize, implement and control of all functions under Engineering Division to achieve objectives of the organization
- 3 Responsible to carry out necessary tasks to achieve the organizational objectives of other divisions/sections
- 4 General Administration functions of the division
- 5 Any other duties deemed necessary to fulfill the objectives of the organization

Qualifications:

External Candidates

A Bachelors Degree in Electronics or Telecommunication Engineering recognized by the University Grants Commission of Sri Lanka

AND

A Masters Degree in Electronics or Telecommunication Engineering recognized by the University Grants Commission of Sri Lanka or having Chartered Engineer Membership of the Engineering Council of Sri Lanka

AND

Minimum of thirteen (13) years experience in a Managerial level post in the relevant field in a Corporation, Statutory Board / Institution or a reputed institution

Internal Candidates

Having obtained the qualifications required by the external candidates above.

OR

Minimum of five (05) years satisfactory service in the post of Manager (HM 1-1) in the subject area relevant to the post at Independent Television Network Ltd

This appointment will be on contract basis for 01 year and would be considered for permanency based on performance.

2. DEPUTY GENERAL MANAGER (FINANCE) - HM 1-2 (Executive)

Job Description

- 1 Responsible for finance, credit control, commercial operation, scheduling, stores sections and any other sections under Finance Division.
- 2 Responsible for all finance and commercial operation functions of the organization taking into consideration the relevant standards rules, regulations and instructions
- 3 Plan, organize, implement and control of all functions under Finance Division to achieve objectives of the organization
- 4 Responsible to carry out necessary tasks to achieve the organizational objectives of other divisions/sections
- 5 General Administration functions of the division
- 6 Any other duties deemed necessary to fulfill the objectives of the organization

Qualifications:

External Candidates

A Bachelors Degree recognized by the University Grants Commission of Sri Lanka in one of the following fields

- i Finance
- ii Accountancy
- iii Commerce
- iv Management (Specialized in Accountancy and Finance)

AND

A Masters Degree in Finance or Accounting recognized by the University Grants Commission of Sri Lanka or be a Chartered Accountant of a recognized professional institute of Accounting.

AND

Minimum of thirteen (13) years experience in a Managerial level post in the relevant field in a Corporation, Statutory Board or a reputed institution.

Internal Candidates

Having obtained the qualifications required by the external candidates above.

OR

Minimum of five (05) years satisfactory service in the post of Manager (HM 1-1) in the subject area relevant to the post at Independent Television Network Ltd

This appointment will be on contract basis for 01 year and would be considered for permanency based on performance.

3. DEPUTY GENERAL MANAGER (RADIO)- HM 1-2 (Executive)

Job Description

- 1 Responsible for programme section of Lakhanda Radio & Vasantham FM, programme presentation, library, production support of Radio Division and any other sections under Radio Division
- 2 Plan, organize, implement and control of all functions under Radio Division to achieve objectives of the organization
- 3 Responsible to carry out necessary tasks to achieve the organizational objectives of other divisions/sections
- 4 General Administration functions of the division
- 5 Any other duties deemed necessary to fulfill the objectives of the organization

Qualifications:

External Candidates

A Bachelors Degree recognized by the University Grants Commission of Sri Lanka in one of the following fields as relevant to the post

- i Journalism/Mass Communication
- ii Film and Television Production
- iii Television Programme Production

AND

A Masters Degree recognized by the University Grants Commission of Sri Lanka in one of the above fields

AND

Minimum of thirteen (13) years experience in a Managerial level post in the relevant field in a Corporation, Statutory Board or a reputed institution.

Internal Candidates

Having obtained the qualifications required by the external candidates above

OR

Minimum of five (05) years satisfactory service in the post of Manager (HM 1-1) in the subject area relevant to the post at Independent Television Network Ltd

This appointment will be on contract basis for 01 year and would be considered for permanency based on performance.

4. MANAGER FINANCE (COMMERCIAL OPERATION) - HM 1-1 (Executive)

Job Description

- 1 Management of scheduling, credit, commercial operations and related work of all channels to achieve the organizational objectives
- 2 Plan, organize, implement and control of all functions related to commercial operations of the organisation
- 3 Responsible to carry out necessary tasks to achieve the organizational objectives of other divisions/sections
- 4 General Administration functions of the section
- 5 Any other duties deemed necessary to fulfill the objectives of the organization

Qualifications:

External Candidates

A Bachelors Degree recognized by the University Grants Commission of Sri Lanka in one of the following fields

- i Finance
- ii Accountancy
- iii Commerce (Specialized in Accountancy and Finance)
- iv Management (Specialized in Accountancy and Finance)
- v Business Administration (Specialized in Accountancy & Finance)

AND

A Masters Degree recognized by the University Grants Commission of Sri Lanka in one of the above fields or be a Chartered Accountant of a recognized Professional Institute of Accounting in one of the above fields equivalent to post graduate qualification

AND

Minimum of twelve (12) years experience in a Managerial level post in the relevant field in a Corporation, Statutory Board or a reputed institution

OR

Having Fellow Membership in relevant field from a recognized professional institute of accounting

AND

Minimum of twelve (12) years experience in a Managerial level post in the relevant field in a Corporation, Statutory Board or a reputed institution.

Internal Candidates

Having obtained the qualifications required by the external candidates above

OR

Completion of minimum five (05) years satisfactory service in a post in the Manager category (MM 1-1) Grade I in the subject area relevant to the post at Independent Television Network Ltd

This appointment will be on contract basis for 01 year and would be considered for permanency based on performance.

5. MANAGER MARKETING (VASANTHAM TV & VASANTHAM FM) - HM 1-1 (Executive)

Job Description

- 1 Management of marketing functions of Vasantham TV and Vasantham FM to achieve the organizational objectives
- 2 Plan, organize, implement and control of all functions related to Vasantham TV and Vasantham FM Marketing sections
- 3 Responsible to carry out necessary tasks to achieve the organizational objectives of other divisions/sections
- 4 General Administration functions of the section
- 5 Any other duties deemed necessary to fulfill the objectives of the organization

Qualifications:

External Candidates

A Bachelors Degree recognized by the University Grants Commission of Sri Lanka in one of the following fields

- i Marketing Management
- ii Business Administration
- iii Management

AND

A Masters Degree in one of the above fields recognized by the University Grants Commission of Sri Lanka

AND

Minimum of twelve (12) years experience in a Managerial level post in the relevant field in a Corporation, Statutory Board or a reputed institution.

OR

Having Chartered Marketer Membership of a recognized professional institute of marketing

AND

Minimum of twelve (12) years experience in a Managerial level post in the relevant field in a Corporation, Statutory Board or a reputed institution.

Internal Candidates

Having obtained the qualifications required by the external candidates above.

OR

Completion of minimum five (05) years satisfactory service in a post in the Manager category (MM 1-1) Grade I in the subject area relevant to the post at Independent Television Network Ltd.

This appointment will be on contract basis for 01 year and will be considered renewing annually based on performance.

6. ENGINEER (ELECTRICAL AND AIR CONDITIONING) - MM 1-1 (Executive)

Job Description

- 1 Managing of all Air Conditioning (AC), electrical and power generation facilities of the organization and such facilities required for television and radio productions and telecast/broadcast.
- 2 Planning, preparation of specifications, order, technical evaluation, installation and commissioning of required AC, electrical and power generation facilities and services
- 3 Ensure the safety of equipment and personnel.
- 4 Preparing annual programme and budget allocation for development and maintenance work.
- 5 Coordinate, correspond and liaise with relevant parties/authorities/ consultants/service providers for official matters and represent ITN on official matters
- 6 Renewal of service agreements, maintenance agreements, service contracts, attending technical evaluations and attend procurement related work
- 7 General administration functions of the section

Qualifications:

External Candidates

A Bachelors Degree in Electrical Engineering recognized by the University Grants Commission of Sri Lanka and having Associate Engineer Membership of the Engineering Council of Sri Lanka

OR

Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 7 in Electrical / Air Condition Engineering, issued by a Technical/ Vocational Training Institute accepted by Tertiary and Vocational Education Commission and having Associate Engineer Membership of the Engineering Council of Sri Lanka

AND

A minimum of one (01) year post qualifying experience in the relevant field to the post in a reputed organization, after obtaining the first degree.

Internal Candidates

Having obtained the qualifications required by the external candidates above

OR

Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 5 in Electrical /Air Condition Engineering, issued by a Technical/ Vocational Training Institute accepted by Tertiary and Vocational Education Commission and having Incorporate Engineer Membership of the Engineering Council of Sri Lanka

AND

Completion of five (05) years satisfactory service in a post of Junior Manager (JM) category, in the subject area relevant to the post at Independent Television Network Ltd

This appointment will be on contract basis for 01 year and would be considered for permanency based on performance.

Age :

HM 1-2 / HM 1-1 - Should be not less than 35 years and not more than 55 years. The upper age limit will not apply to the internal candidates.

MM 1-1 - Should be not less than 22 years and not more than 45 years. The upper age limit will not apply to the internal candidates.

Salary Scale:

HM 1-2 - Rs. [81,670 - 15 x 2,270 - 115,720]

HM 1-1 - Rs. [80,295 - 15 x 2,270 - 114,345]

MM 1-1 - Rs.[53,175 - 10 x 1,375 - 15 x 1,910 - 95,575]

FRINGE BENEFITS

1. Vehicle/Transport/Fuel allowance as per organization approved rates.
2. Annual Performance Incentive/ Bonus & Monthly Attendance Incentive.
3. 24 hrs. Insurance coverage for accidents.
4. Encashment of unutilized medical leave.
5. Comprehensive Health Insurance Cover including family members / Reimbursement of medical expenses.
6. EPF contributions 10% by employee and 15% by employer.
7. 3% contribution to the ETF by employer.

GENERAL CONDITIONS

1. Applications from those in Government Service, State Corporations or Statutory Boards should be forwarded through their institutional heads.
2. The upper age limit will not apply in respect of the applicants from Government Service, State Corporations or Statutory Boards who sent their applications through institutional heads.
3. Applications indicating full particulars of Name, Address, Date of Birth, Age, Academic/Professional Qualifications and Experience (with copies of all relevant certificates) should be sent under registered post to reach the Deputy General Manager (Administration), Independent Television Network Ltd, Wickramasinghepura, Battaramulla on or before 28th July 2021. Please indicate the post applied for on the top left hand corner of the envelope.

DEPUTY GENERAL MANAGER (ADMINISTRATION)
INDEPENDENT TELEVISION NETWORK LTD
WICKRAMASINGHEPURA
BATTARAMULLA.

07th July 2021