



ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ගැසට් පත්‍රය

The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 2,206 – 2020 දෙසැම්බර් මස 11 වැනි සිකුරාදා – 2020.12.11
No. 2,206 – FRIDAY, DECEMBER 11, 2020

(Published by Authority)

PART I: SECTION (IIA) – ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

	PAGE		PAGE
Post - Vacant	04	Examinations, Results of Examinations &c.	13

IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 01st January, 2021 should reach Government Press on or before 12.00 noon on 18th December, 2020.

Electronic Transactions Act, No. 19 of 2006 - Section 9

“Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette.”

GANGANI LIYANAGE,
Government Printer.

Department of Govt. Printing,
Colombo 08,
01st January, 2020.

This Gazette can be downloaded from www.documents.gov.lk



1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A “Sri Lankan” is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the “New Entrants” Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments :

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such

Officers may in the first instance be appointed to act in the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the ‘Widows and Orphans’ Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility :

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

“All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.”

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to declare

everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :-

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Commissioner General of Examinations,
Department of Examinations,
Pelawatta, Battaramulla.

Posts – Vacant

STATE MINISTRY OF PRISON MANAGEMENT AND PRISONERS' REHABILITATION

Field / Office based officers in the Department of Community Based Corrections - Segment 2

RECRUITMENT (OPEN) TO THE POST OF COMMUNITY CORRECTION OFFICERS -2020

APPLICATIONS are invited from suitable Sri Lankan citizens to fill 09 (Nine) vacancies (for the offices of North Western, North Central, Northern and Eastern Provinces) existing in the post of Community Correction Officer Grade II in the Department of Community Based Corrections.

Applications prepared according to the specimen form of application appended at the end of this notification should be sent to reach the Commissioner, Department of Community Based Corrections, No 35/A, Dr.N.M.Perera Mawatha, Borella, Colombo 08 by Registered Post and email to the email address dcbcorrection@gmail.com or submit application by hand on or before the date mentioned below. The top left corner of the envelope containing the application and the subject of the email should clearly bear the words "Recruitment to the Post of Community Correction Officer -2020 (Open)".

(a) Closing date of application is 2021.01.15.

Note:- Complaints made on the loss or delay of applications and other connected letters in the post will not be considered. The damages caused due to delay in the submission of applications until the closing date shall be borne by the applicant.

01. *Method of Recruitment.*– Recruitment to the vacancy shall be based on the marks of a structured interview conducted by an interview panel appointed by the Commissioner of the Department of Community Based Corrections.

02. *Conditions for engagement in service :*

(i) This post is permanent and pensionable. You will be subject to any policy decision taken by the government regarding the pensions scheme in future. You should contribute to the Widows'/Widowers' and Orphans' Pension Scheme.

(ii) This appointment is subject to 3 years probation period and first efficiency bar examination shall

be passed within 03 years from the date of recruitment.

(iii) Shall acquire the relevant proficiency in other official language in addition to the language in which the officer joined the service, within Five (05) years from the date of recruitment to the post as per the Public Administration Circular No. 01/2014. Officers who joined the service in a language medium which is not an official language shall acquire the proficiency in the prescribed language within three (03) years from the date of recruitment and shall acquire the proficiency in the other official language within five (05) years from the date of recruitment.

(iv) This appointment shall be subject to the Procedural Rules of the Public Service Commission, Establishments Code of the Democratic Socialist Republic of Sri Lanka, Financial Regulations of the government and other departmental orders.

03. *Salary scale.*– In terms of the public Administration circular No 3/2016, MN5-2016 be the initial salary scale. Rs. 34,605-10 x 660-11 x 755-15 x 930- Rs.63,460/-

04. *Educational Qualifications and Professional Qualifications :*

Shall have obtained a special degree in Criminology / special degree in Sociology / Degree in law (LLB) from a university recognized by the University Grants Commission

OR

an Attorney-at-Law of the Supreme Court.

And

Be an officer in the public service

05. *Experience.*– Prior Experience obtained related to the relevant field will be considered as an additional qualification.

06. *Age Limit.*– Shall be not less than 21 years of age and not more than 35 years as at the closing date of application.

07. *Qualifications*.– Every candidate shall be physically and mentally fit to serve in any part of the island and to perform the duties of the post.

Other Qualifications :

- Shall be a citizen of Sri Lanka
- Shall be of an excellent character
- Shall have satisfied the qualifications mentioned in the Notice of calling applications/ Gazette in all aspects for the recruitment to the post.

08. *Structured interview*.– Marks will be given by an interview panel appointed by the Commissioner of the Department of Community Based Corrections.

09. *Marking scheme of the Structured interview* :

	<i>Subject</i>	<i>Marks</i>	<i>Maximum Marks</i>
01	Additional Educational Qualifications I. Post Graduate Degree in Sociology / Criminology / Law II. Other Post Graduate Degrees III. Post Graduate Diploma Courses IV. Diploma courses (duration of which more than 01 year) V. Diploma courses (duration of which more than 09 months)	25 20 15 10 05	25
02	Additional Professional Qualifications I. Diploma obtained from government recognized institution related to Drug Prevention / Social Work / Counseling or Criminology (03 marks per each) II. Certificate courses on Social Work / Drug Prevention and Counseling (03 marks per each)	10	10
03	Language Proficiency I. Degree followed in other language other than mother tongue by a University or an institution recognized by the University Grants Commission II. Diploma course on English / Tamil / Sinhala (10 marks per one language other than mother tongue - for two languages 15 marks) III. Certificate courses on English / Tamil / Sinhala (05 marks per one language other than mother tongue - for two languages 10 marks)	15 15 10	15
04	Experience obtained related to the relevant field (Experience related to rehabilitation / Probationary / Social welfare / Law / Community Based		30
05	Correction) Shall be confirmed by acceptable documents. I. 05 years or more than that II. 04 years or more than that III. 03 years or more than that IV. 02 years or more than that V. 01 year or more than that VI. 06 months or more than that Knowledge on Computer I. Diploma obtained from government recognized institution duration of which is not less than 12 months. II. Certificate Course duration of which not more than 09 months or not less than 06 months.	30 25 20 15 10 05 15 10	15

	<i>Subject</i>	<i>Marks</i>	<i>Maximum Marks</i>
	III. Certificate Course duration of which more than 03 months. IV. Other certificates related to computer Literacy	05 03	
06	Performance at the interview	05	05

10. Applications should be in the form of the specimen appended at the end of this notification and prepared on 22cm - 29cm, A4 size paper. The applicants shall fill the applications in their own handwriting. Applications not complying with the specimen form of application appended at the end of this notification shall be rejected without any acknowledgement. It would be advisable to keep a photocopy of the completed application from. Receipt of application shall not be acknowledged.

Note:

- I. If any candidate unable to furnish the original copies of the certificates mentioned in the application on request, the application will be rejected.
- II. The officers in Public Service / Provincial Public Service and Government Corporations should submit applications through their heads of Departments / Institutions.
- III. Procedural Rules of the Public Service Commission, circulars issued from time to time concerning the Public Service and the conditions in the amendments made there to shall be applicable for this post.

(In the event of any inconsistency between Sinhala, Tamil and English texts of the *Gazette*, the text in the Sinhala Language shall prevail.)

R.P.S. SAMANKUMARI,
Commissioner,
Department of Community Based
Corrections.

For office use

Recruitment to the post of Community Correction Officer (Grade II) of Department of Community Based Corrections (Open) - 2020

01. Personnel Information :

1. 1.1 Full Name (Sinhala/ Tamil) : _____.
- 1.2 Full Name (English) : _____.

2. 2.1 Name With initials (Sinhala / Tamil) : _____.
- 2.1 Name with initials (English) : _____.
3. 3.1 Permanent Address (Sinhala / Tamil) : _____.
- 3.2 Permanent Address (English) : _____.
4. Gender (Male / Female) : _____.
5. Marital Status (Single / Married) : _____.

6. National Identity Card No. : _____.

7. Date of birth :

Year : Month : Date :

8. Age as at the closing date of application:-

Years : _____ Months : _____ Days : _____.

9. Telephone No. : _____.

02. Details Of the Current Post :

2.1 Current Post : _____.

2.2 Appointment Date : _____.

2.3 Nature of the appointment (Permanent / Probation) : _____.

03. Educational Qualifications:

3.1 Degree : _____.

3.2 Name of the University : _____.

3.3 Effective date of the degree : _____.

<i>No.</i>	<i>Qualification</i>	<i>Name of the Institute</i>	<i>Effective date of the qualification</i>

04. Other Educational Qualifications :

<i>No.</i>	<i>Qualification</i>	<i>Name of the Institute</i>	<i>Effective date of the qualification</i>

05. Professional Qualifications:

punishment of any kind and I hereby state that he/she can / cannot be released from service if selected.

No.	Qualification	Name of the Institute	Effective date of the qualification

_____,
Signature of the Head of the Department/Institute.

Date : _____.

Designation : _____.

Department/ Institute : _____.

(Place rubber stamp)

06. Other Qualifications : _____.

07. Experience : _____.

12-201/1

08. Certification of the Applicant:

I hereby declare that the particulars furnished by me in this application are true and correct. I am also aware that if any of the particulars in this application is found to be false or incorrect before selection my application will be rejected and I am liable to be dismissed from service without any compensation if any such information is found to be false or incorrect after selection.

**STATE MINISTRY OF PRISON MANAGEMENT
AND PRISONERS' REHABILITATION**

**Management Assistant Non - Technical in the
Department of Community Based Corrections -
Segment 2**

RECRUITMENT (OPEN) TO THE POST OF WORK
SUPERVISOR -2019(2020)

_____,
Signature of the Applicant.

Date : _____.

APPLICATIONS are invited from suitable Sri Lankan citizens to fill 16 (Sixteen) vacancies (Uva , North Central, North Western and Northern Provinces) existing in the post of Work Supervisor Grade III in the Department of Community Based Corrections. Applications prepared according to the specimen form of application appended at the end of this notification should be sent to reach the Commissioner, Department of Community Based Corrections, No 35/A, Dr.N.M.Perera Mawatha, Borella, Colombo 08 by Registered Post and email to the email address dbc Correction@gmail.com or submit application by hand on or before the date mentioned below. The top left corner of the envelope containing the application and the subject of the email should clearly bear the words "Recruitment to the Post of Work Supervisor -2019(2020)".

09. Attestation of the Signature of the Applicant :

I certify that the applicant Mr/Mrs/Miss Is known to me personally and he/she placed his/her signature on in my presence.

_____,
Signature of the Attester.

Date : _____.

Full Name of the Attester : _____.

Designation : _____.

Address : _____.

(Place rubber stamp)

(a) Closing date of application is 2021.01.15.

10. Certification of the Head of the Department /Institution :

Mr./Mrs./Miss submitting the application is employed in this institution and holds a permanent and pensionable/ temporary post and fulfill the requirements mentioned in the *Gazette* notification relevant to apply this post and has not been subject to disciplinary

Note: - Complaints made on the loss or delay of applications and other connected letters in the post will not be considered. The damages caused due to delay in the submission of applications until the closing date shall be borne by the applicant.

01. *Summary of the duties assign to this post.*– With regard to the Community Correction procedure of the

offenders which found guilty of an offence mentioned in the Community Based Correction Act No 46 of 1999 part II

- Assist Community Correction Officers to perform community correction duties
- Assist to plan community correction programs
- Supervision of the duties when engage in social works in project areas.
- Provide reports to the officers regarding offenders who have breached the community correction orders by offender house visits.

02. *Method of Recruitment.*– Recruitment to the vacancy shall be based on the marks of a structured interview conducted by an interview panel appointed by the Commissioner of the Department of Community Based Corrections. The effective date of the appointments will be determined as per the decision of the Commissioner of the Department of Community Based Corrections.

03. *Conditions for engagement in service :*

- (i) This post is permanent and pensionable. You will be subject to any policy decision taken by the government regarding the pensions scheme in future. You should contribute to the Widows'/ Widowers' and Orphans' Pension Scheme.
- (ii) This appointment is subject to 3 years probation period and first efficiency bar examination shall be passed within 03 years from the date of recruitment.
- (iii) Shall acquire the relevant proficiency in other official language in addition to the language in which the officer joined the service, within five years from the date of recruitment to the post as per the Public Administration Circular No. 01/2014. Officers who joined the service in a language medium which is not an official language shall acquire the proficiency in the prescribed language within three (03) years from the date of recruitment and shall acquire the proficiency in the other official language within five (05) years from the date of recruitment . Shall acquire the Second Language Proficiency related to category III or follow a course contain same syllabus ,150 hours as the duration.

(iv) This appointment shall be subject to the Procedural Rules of the Public Service Commission, Establishments Code of the Democratic Socialist Republic of Sri Lanka, Financial Regulations of the government and other departmental orders.

04. *Salary scale.*– In terms of the public Administration circular No 3/2016, MN1-2016 be the initial salary scale. Rs. 27,140 -10 x 300-11 x 350-10 x 495-10 x 660 - Rs. 45,540 /-

05. *Educational Qualifications :*

- (a) Should have passed the General Certificate of Education (Ordinary Level) Examination in six(06) subjects at one sitting with credit passes in
 - (i) Sinhala/Tamil/English Language
 - (ii) Mathematics
 and
 - (iii) Two other subjects
- (b) Pass one subject at the General Certificate of Education (Advanced Level) Examination (other than the common General Paper).

06. *Experience.*– One Year experience obtained from government recognized institution related to Social Work and Social Services

07. *Age Limit.*– Shall be not less than 18 years of age and not more than 30 years as at the closing date of application.

08. *Qualifications.*– Every candidate shall be physically and mentally fit to serve in any part of the island and to perform the duties of the post.

Other Qualifications :

- Shall be a citizen of Sri Lanka
- Shall be of an excellent character
- Shall have satisfied the qualifications in all aspects as at the closing date of application.

09. *Structured interview.*– Marks will be given by an interview panel appointed by the Commissioner of the Department of Community Based Corrections.

Marking scheme of the Structured interview: 100 Marks

For office use

	<i>Subject</i>	<i>Marks</i>
01.	Additional Educational Qualifications	20
02.	English Language Proficiency	20
03.	Knowledge on Computer	25
04.	Other Qualifications (Other than the main qualification of one year experience)	30
05.	According to the approval of the interview panel Leadership , Personality and communication skills	05
06.	Total	100

**Recruitment to the post of Work Supervisor
(Grade III) of Department of Community Based
Corrections (Open) - 2020**

01. Personnel Information :

1. Full Name (Sinhala/ Tamil) : _____.
Full Name (English) : _____.

2. Name with initials (Sinhala / Tamil) : _____.
Name with initials (English) : _____.

3. Permanent Address (Sinhala / Tamil) : _____.
Permanent Address (English) : _____.

4. Gender (Male / Female) : _____.

5. Marital Status (Single / Married) : _____.

6. National Identity Card No. : _____.

7. Date of birth :

Year : Month : Date :

8. Age as at the closing date of application:-

Years : _____ . Months : _____ . Days : _____ .

9. Telephone No. : _____.

02. Educational Qualifications :

2.1 G. C. E. (O/L) Exam Results :

(1) Exam Year : _____.

(2) Index No. : _____.

(3) Results :

<i>Subject</i>	<i>Grade</i>	<i>Subject</i>	<i>Grade</i>
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

2.2 G. C. E. (A/L) Exam Results :

(1) Exam Year : _____.

(2) Index No. : _____.

(3) Results :

<i>Subject</i>	<i>Grade</i>	<i>Subject</i>	<i>Grade</i>
1.		3.	
2.		4.	

10. Applications should be in the form of the specimen appended at the end of this notification and prepared on 22cm - 29cm A4 size paper .The applicants shall fill the applications in their own handwriting . Applications which not satisfy the main qualifications in all aspects , delayed applications and not complying with the specimen form of application appended at the end of this notification shall be rejected without any acknowledgement. It would be advisable to keep a photocopy of the completed application from. Receipt of application shall not be acknowledged.

Note:

I. If any candidate unable to furnish the original copies of the certificates mentioned in the application on request, the application will be rejected.

II. The officers in Public Service / Provincial Public Service and Government Corporations should submit applications through their heads of Departments / Institutions.

III. Procedural Rules of the Public Service Commission, circulars issued from time to time concerning the Public Service and the conditions in the amendments made there to shall be applicable for this post.

(In the event of any inconsistency between Sinhala, Tamil and English texts of the *Gazette*, the text in the Sinhala Language shall prevail.)

R.P.S. SAMANKUMARI,
Commissioner,
Department of Community Based
Corrections.

03. Experience on Social works / Social Services :————.

04. Other Qualifications:

I hereby declare that the particulars furnished by me in this application are true and correct. I am also aware that if any of the particulars in this application is found to be false or incorrect before selection my application will be rejected and I am liable to be dismissed from service without any compensation if any such information is found to be false or incorrect after selection. If I got selected for this post I hereby declare my desire to serve in any part of the island.

_____,
Signature of the Applicant.

Date :————.

Attestation of the Signature of the Applicant :

I certify that the applicant Mr/Mrs/Miss is known to me personally and he/she placed his/her signature on in my presence.

_____,
Signature of the Attester.

Date :————.

Full Name of the Attester :————.

Designation :————.

Address :————.

(Placerubber stamp)

Certification of the Head of the Department / Institution for the officers in Public Service / Provincial Public Service :

Mr./Mrs./Miss submitting the application is employed in this institution and holds a permanent and pensionable/ temporary post and I hereby state that he/she can / cannot be released from service if selected.

_____,
Signature of the Head of the Department.
(Place rubber stamp)

Date :————.

12–201/2

PUBLIC SERVICE COMMISSION

Ministry of Agriculture

STATE MINISTRY OF LIVESTOCK, FARM
PROMOTION AND DAIRY AND EGG RELATED
INDUSTRIES

RECRUITMENT FOR THE POST OF VETERINARY SURGEON
GRADE III OF SRI LANKA ANIMAL PRODUCTION AND HEALTH
SERVICE - 2020

Commission, to select suitable candidates for the post of Veterinary Officer, Grade III, Animal Production and Health Services, Sri Lanka, for one hundred and nineteen (119) vacancies. Applications prepared in accordance with the prototype at the end of this notice should be sent by registered post to the Director General, Department of Animal Production and Health, PO Box 13, Getambe, Peradeniya on or before the following date. On the left hand corner of the cover it should be clearly marked "Post Grade III Veterinary Officer of Sri Lanka Animal Production and Health Service.

APPLICATIONS are invited from eligible Veterinary Science graduates, as per the order of the Public Service

(A) The last date for calling applications is 08.01.2021

Note: Complaints that an application or related letter is lost or delayed in the mail cannot be considered. Applicants should bear the loss due to delay in application till the last date. Applications that do not meet the basic qualifications will be rejected.

Commission, to the Establishment code of the Democratic Socialist Republic of Sri Lanka, to the Financial Regulations of the government and to other Departmental regulations.

01. *Method of Recruitment to the Service :*

I. Vacancies in the posts of Veterinary Officers will be filled on the basis of the Merit Document published by the Faculty of Veterinary Medicine, University of Peradeniya. Applicants who obtain Veterinary Degree Qualifications from another University recognized by the University Grants Commission will be included at the end of the Merit List, respectively, on the date of registration for the year in which they qualify for registration with the Sri Lanka Veterinary Council.

03. *Salary Scale.*— According to Schedule I of the Public Administration Circular No. 03/2016 dated 25.02.2016, the monthly salary scale for this post is Rs. 47,615 - 10 x 1,335 - 8 x 1630 - 17 x 2,170 - Rs. 110,895 / - (SL – 1–2016).

04. *Educational Qualifications.*— Degree in Veterinary Science from a University recognized by the University Grants Commission.

05. *Age Limit.*— Must be not less than 21 years of age on the last date for receipt of applications and not more than 35 years of age.

06. *Physical Qualifications.*— All candidates should be of adequate physical and mental fitness to serve in any part of Sri Lanka and to perform the duties of the post and the good physical condition should be confirmed by a medical examination report.

II. Number of Vacancies A total of 110% of the candidates will be called for interview and recruitment will be done in the order of merit list. No marks will be awarded for the interview.

III. The number of appointments and the effective date of appointments will be decided as per the order of the Public Service Commission.

07. *Other Qualifications :*

(i) Applicants must be citizens of Sri Lanka.

(ii) Applicants must be of excellent character.

(iii) All the qualifications required for recruitment to this post should have been completed in all respects, including registration with the Sri Lanka Veterinary Council by the closing date for applications.

02. *Terms of Employment :*

(i) This post is permanent. With pension, you will be subject to future policy decisions by the government regarding your pension scheme. Also, you have to contribute to the Widows 'and Orphans' Pension Scheme / Widows(male) 'and Orphans' Pension Scheme. You will have to pay the contribution as required by the Government from time to time.

(ii) Selected candidates will be appointed to fill the vacancies in the post of Veterinary Officer in Sri Lanka Animal Production and Health Services.

(iii) Candidates who are appointed to the post should have the relevant level of language proficiency as per Public Administration Circular 18/2020 and the accompanying circulars. Your medium of enrollment is the medium through which you completed your degree.

(iv) This appointment is subject to the terms and conditions of the Service Minutes of Sri Lanka Animal Production and Health service published in the gazette No. 1840/51 of 13.12.2013 and the amended regulations issued from time to time, to the procedural rules of the Public Service

08. *Interview:*

8.1 General Interview: (No marks will be awarded.)

Checking whether the qualifications mentioned in the service minute and the notice issued in accordance with it are met and the fitness is checked.

09. *How to apply:*

(i) The application form should be prepared according to the specimen application using both sides of A4 paper measuring 22-29 cm.

(ii) Originals of the following documents should be submitted when notified for interview.

(a) Birth certificate

(b) Degree and other relevant certificates

(c) Two character certificates obtained recently (one of which should be obtained from the Grama Niladhari of the area of residence and certified by the Divisional Secretary).

- (d) Certificates of the highest examinations passed in Sinhala / Tamil and English languages
- (e) Certificate of Registration as a veterinary surgeon in the Veterinary Council of Sri Lanka.

Notification then the Sinhala language texts should be in force.

- (iv) If a candidate is found to be ineligible, his candidacy will be annulled.
- (v) A candidate may be dismissed if he / she is found to have deliberately misrepresented an important point, or if he / she has deliberately suppressed an important point.

10. *Other provisions :*

- (i) The Public Service Commission will have the power to take decisions on matters not provided in this *Gazette* Notification.
- (ii) The Public Service Commission has the right to make the final decision on filling/ not filling or filling only a part of the vacancies.
- (iii) If there is any inconsistency between the Sinhala, Tamil and English language texts in this *Gazette*

As per the order of the Public Service Commission,

SUMEDHA PERERA WWV RWP RSP USP ndu
 Major General (Retd),
 Secretary,
 Ministry of Agriculture.

SPECIMEN APPLICATION

APPLICATION FOR THE POST OF VETERINARY SURGEON IN CLASS II GRADE II OF THE SRI LANKA ANIMAL PRODUCTION AND HEALTH SERVICE

--

(For Office use)

01. (I) Name with initials :-

In Sinhala :

In English (In English block capitals) :

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

(II) Name denoted by initials (in English block capitals) :-

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

02. N. I. C. No. :-

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

03. Postal address :-
 (Change of the address should be informed immediately)

04. The permanent address is belonged :-
 I. Provincial Council :-
 II. District :-

05. Date of Birth : Year :- Month :- Date :-
 Age as at the closing date of the application : Year :- Month :- Date :-

06. (a) Whether you are a citizen of Sri Lanka :-
 (b) Nationality : (Sinhala /Sri Lanka Tamil /Indian Tamil / Muslim / Other) :-

07. (a) Sex (Male / Female) :-
 (b) Civil Status :(Unmarried/married/widow) :-

08. Educational Qualification :

<i>Degree/Post Graduate Qualifications</i>	<i>Class</i>	<i>University</i>	<i>Year</i>

09. Registration No of the Sri Lanka Veterinary Council and the date :-

10. Service particulars (If you hold a permanent post at present) :

<i>The post held</i>	<i>Period of service</i>		<i>Place of work</i>	<i>Department/ Provincial Council</i>
	<i>from</i>	<i>to</i>		

11. I hereby declare that the particulars furnished by me in this application are true and accurate. I am also aware that if any particulars are found to be false or incorrect I am liable to be disqualified before selection and to dismissals without compensation if detected after appointment. I also certify that I have not being convicted for any criminal offence by any court of law.

Date :-

.....

Applicant's Signature.

(only for the applicants in the permanent and pensionable post at present)

I declare that the above applicant Mr./Mrs./Miss. is holding the post of in this Department/Provincial Council and the particulars stated in the application are accurate when checked with his/her personal file. He/She can be released/cannot be released from Department/Provincial/Public service if selected for this post. (Delete the words not relevant)

Date :-

.....

Head of the Department.

Address :-

(Official Stamp).

Examinations, Results of Examinations & c.

Amendment

MINISTRY OF LANDS

Survey Department of Sri Lanka

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO APPRENTICE SURVEYOR POSTS IN THE SURVEY DEPARTMENT OF SRI LANKA - 2020

THE syllabus mentioned under 02(a) in the exam notification of "Open Competitive Examination for Recruitment to Apprentice Surveyor posts in the Survey Department of Sri Lanka - 2020" published in the *Gazette* of the Democratic Socialist Republic of Sri Lanka No. 2193 dated 11th September 2020, should be amended as below.

	<i>Name of the question paper</i>	<i>Time (Hours)</i>	<i>Maximum Marks</i>	<i>Passed Marks</i>
1	Comprehension	02	100	40
2	Intelligence Test	01	100	40
3	General Knowledge	01	100	40

01. *Comprehension*.– A number of short texts is given to the candidates by these question papers limited for a period of two hours (02). Certain texts are given to express in one sentence. Questions for which comments should be provided to the underlined words are also given. A number of alternative statements is given to the candidates in respect of certain other text and one of them is most suitable for the contents included in this text. Candidates should select the most appropriate statement from it. Several questions will be given to the candidate in regard to certain other texts. Correct answers for them are expected these questions are prepared to test the manner in which the candidate grasps the meaning of such texts. In addition to this, a long text will be given for summary writing.

02. *Intelligence Test*.– This paper which is limited to one hour, has been prepared to assess the logical state of thinking of the candidate, analytical competence of his mind and his decision making power. This question paper will consist of multiple choice and short answer questions. All questions should be answered.

03. *General Knowledge*.– This is a general question paper which is limited to one hour to test the knowledge of the entire gamut including political, social, cultural and economical and environmental state of Sri Lanka and the technological and technical developments as well as nationally and internationally important contemporary matters. All questions should be answered.

A. L. SHYAMALI CHITRALEKHA PERERA,
Surveyor General.

Survey Department,
Colombo 05,
30th November, 2020.

12–293

**LIMITED COMPETITIVE EXAMINATION
FOR RECRUITMENT TO THE POSTS
IN FIELD/OFFICE BASED- SEGMENT 2
SERVICE CATEGORY (MN-05-2016) OF THE
DEPARTMENT OF ARCHAEOLOGY UNDER
THE STATE MINISTRY OF NATIONAL
HERITAGE, PERFORMING ARTS AND RURAL
ARTS PROMOTION -2020/2021**

APPLICATIONS are hereby called from the qualified candidates for the following posts relevant to Field/Office Based- Segment 2 Service category (MN-05-2016) of the Department of Archaeology. Accordingly relevant posts, which have fallen vacant, are mentioned below and the applications prepared as per the specimen attached below should be sent to reach the Commissioner General of Examinations on or before 13.01.2021. This examination will be held in Colombo in March 2020. The Director

General of Archaeology reserves the right either to postpone or cancel the examination subject to the approval of the Public Services Commission.

- | | |
|--|------|
| 01. Regional Explorer | - 04 |
| 02. Regional Excavation and Museum Officer | - 02 |
| 03. Regional Conservator | - 05 |
| 04. Regional Maintenance Manager | - 02 |

01. *Method of Recruitment*.– A number of candidates equivalent to the number of vacancies in each post, out of the those, who have passed the written examination and satisfied qualifications prescribed in the notification for examination will be called for the interview on the order of marks secured and an the order of posts applied by candidates and recruitments will be made on the verification of educational qualifications and physical fitness of candidates.

02. *Written Examination*.- This examination will consist of the following question papers.

- I. Archaeology
- II. History of Sri Lanka

General Interview : All candidates are required to answer for all the question papers of the examination and they should secure at least 40% of marks for each subject for passing the examination. Candidates, who pass the examination, will be called for the general interview based on the order of marks secured and on the order of posts applied by them. Educational qualifications and the physical fitness will be verified at this interview but no marks will be allocated at the interview.

03. *Conditions for engagement in the service* : This post is permanent. You will be subjected to any policy decision made by the government in future with regard to the pension scheme to which you are entitled. Further the candidates, who are selected subject to the general conditions governing the appointments in the public service, all the conditions prescribed in the scheme of recruitment for the posts relevant to Field/Office Based- Segment 2 Service category (MN-05-2016) of the Department of Archaeology and approved by the Public Services Commission on 01.09.2016, the revisions approved on 04.07.2019 and the revisions, which have already been made and purported to be made in future, will be appointed to a post in Grade II of Field/Office Based-Segment 2 Service category.

3.1 The appointments of the candidates, who fail to assume duties of the post on due date and/or reject or avoid assuming duties of a post or area where he/she is appointed, are liable to be cancelled.

04. *Monthly salary scale*.- The monthly salary scale applicable to these posts as per schedule I of Public Administration Circular No 03/2016 dated 25.02.2016 is Rs. 34,605 - 10 x 660 - 11 x 755 - 15 x 930 - Rs. 63,460/- (MN-05-2016). You will be paid the salaries as per the provisions of the said Circular as indicated in Schedule II of the same.

(The selected candidates should pass 1st efficiency bar within the period of 03 years from the date of appointment and the 2nd efficiency bar within 05 years from the date of appointment to class I. Further they should acquire the level of proficiency in official language prescribed as per Public Administration Circular No 07/2007 dated 28.05.2007 before the lapse of 05 years from the date of appointment.)

05. *Health Condition* : The candidate should be of sound physical and mental fitness to serve in any part of the Island.

06. *Qualifications* : Candidates, who apply for these posts,

I. Should be a citizen of Sri Lanka.

II. (a) Educational qualifications for the Post of Regional Explorer -

➤ Should have possessed

(i) A Special Degree in Archaeology (Four Years) from a University recognized by the University Grants Commission.

Or

(ii) A Degree with from a University recognized by the University Grants Commission and Post Graduate Diploma in Archaeology of which the duration is not less than one year.

Or

(iii) A degree with educational qualifications higher or equivalent to Post Graduate Diploma in Archaeology of which duration is not less than one year and awarded from an institution recognized by the University Grants Commission.

➤ *Experience*:

(i) Should be an officer, who has completed an active and satisfactory service of 05 years in a post of Exploration Officer/ Archeological Research Officer or Development Officer under related service category of the Department of Archaeology belonging to the field of exploration along with the above mentioned educational qualifications

Or

(ii) Should have completed. As the experience, an active and satisfactory service of 02 years in the grade I of the post of Exploration Assistant in Management Assistant Non-Technological Segment 2 service category (MN 01) of the Department of Archaeology and passed the efficiency bar examination applicable to grade I, without applying above educational qualifications

(b) Educational Qualifications for the Post of Regional Excavation and Museum Officer -

- Should have possessed
- (i) A Special Degree in Archaeology (Four years) awarded from a University recognized by University Grants Commission
- Or
- (ii) A Degree with a Post Graduate Diploma in Archaeology of which duration is not less than one year and awarded from a University recognized by University Grants Commission
- Or
- (iii) A degree with educational qualifications higher or equivalent to Post Graduate Diploma in Archaeology of which duration is not less than one year and awarded from an institution recognized by the University Grants Commission
- Experience:
- (i) Should be an officer, who has completed an active and satisfactory service of 05 years in a post of Excavation Officer/ Excavation and Museum Officer/ Archeological Research Officer or Development Officer belonging to the field of Excavation and Museum under related service category of the Department of Archaeology along with the above mentioned educational qualifications.
- Or
- (ii) Should have completed, as the experience, an active and satisfactory service of 02 years in the grade I of the post of Excavation Assistant/Excavation and Museum Assistant in Management Assistant Non-Technological Segment 2 service category (MN 01) of the Department of Archaeology and passed the efficiency bar examination applicable to grade I, without applying above educational qualifications.
- (c) Educational Qualifications for the Post of Regional Conservator -
- Should have possessed
- (i) A Degree in Architecture or Architectural Conservation awarded from a University recognized by University Grants Commission
- Or
- (ii) Full membership of Sri Lanka Institute of Architects
- Experience :
- (i) Should be an officer, who has completed an active and satisfactory service of 05 years in a post of Archeological Research Officer belonging to the field of conservation under related service category of the Department of Archaeology along with the above mentioned educational qualifications.
- Or
- (ii) Should have completed, as the experience, an active and satisfactory service of 05 years in the grade II of the post of Technical Officer (Conservation Assistant)/Draftsman in Supervisory Management Assistant Technological service category (MN 03) of the Department of Archaeology or being an officer in grade I, without applying above mentioned educational qualifications
- Or
- (iii) Should have completed, as the experience, an active and satisfactory service of 02 years in the grade I of the post of Laboratory Assistant/ Laboratory Conservation Assistant in Management Assistant Non-Technological Segment 2 service category (MN 01) of the Department of Archaeology and passed the efficiency bar examination applicable to grade I, without applying above educational qualifications.
- (d) Educational Qualifications for the Post of Regional Maintenance Manager -
- Should have possessed
- (i) A Degree in Civil Engineering awarded from a University recognized by University Grants Commission
- Or
- (ii) A Degree in Built Environment /Architecture awarded from a University recognized by University Grants Commission
- Or
- (iii) A Special Degree in Archaeology awarded from a University recognized by University Grants Commission
- Or

(iv) A Degree with Archaeology as a subject and Post Graduate Diploma in Archaeology of which the duration is one year and awarded from a University recognized by University Grants Commission

Or

(v) A Degree with Archaeology as a subject and educational qualifications higher or equivalent to Post Graduate Diploma in Archaeology of which duration is not less than one year and awarded from an institution recognized by the University Grants Commission

Or

(vi) A Degree in Technology awarded from a University recognized by University Grants Commission

➤ Experience:

(i) Should be an officer, who has completed an active and satisfactory service of 05 years in a post of Site Manager/ Archeological Research Officer or Development Officer belonging to the field of Archaeology under related service category of the Department of Archaeology along with the above mentioned educational qualifications

Or

(ii) Should have completed, as the experience, an active and satisfactory service of 05 years in the grade II of the post of Technical Officer (Conservation Assistant/Draftsman in Supervisory Management Assistant Technological service category (MN 03) of the Department of Archaeology or being an officer in grade I, without applying above mentioned educational qualifications

Or

(iii) Should have completed, as the experience, an active and satisfactory service of 02 years in the grade I of the post of Maintenance Assistant in Management Assistant Non-Technological Segment 2 service category (MN 01) of the Department of Archaeology and passed the efficiency bar examination applicable to grade one, without applying above mentioned educational qualifications

III. The effective date of the Degree should be a date falls on or before 13.01.2021.

IV. All the qualifications required to sit for the examination should have been satisfied in each and every way as at 13.01.2021.

V. The age limit will not be applicable to the officers, who are already in public service.

07. Method of Application :

(a) The application should be in the form of the specimen appended to this notification and should be prepared on a paper of size 8 1/2" x 12" (A-4) using both sides. It should be specially noted that the application forms should be prepared in a manner where No. 1.0 to 5.0 should appear on the first page, No. 6.0 to 9.0 and No. 10.0 to 12.0 should appear on the second page and third page respectively. It is essential to mention the name of examination mentioned on the top of the application in English language as well, in applications prepared in both Sinhala and Tamil mediums. Application should be filled in the hand writing of the candidate in same language medium in which the candidate applies to sit the examination. Any application, which is not complete in every aspect and does not comply with the specimen, is liable to be rejected without any notice. The candidate should be satisfied himself/herself to the effect that the application complies with the specimen indicated in the notification for examination and the receipt has been affixed indicating the particulars thereof. Applications that do not comply with the specimen will be rejected. (It is advisable to keep a photocopy of the application and the receipt issued for the payment of examination fee with the candidate)

(b) The application should be filled in the language in which the candidate intends to sit the examination

(c) *Examination Fee* : The examination fee is Rs.600/-. It should be paid at any Post Office/ or District/ Divisional secretariat to be credited to Revenue Head 20-03-02-13 of Commissioner General of Examinations. One edge of the receipt obtained should be pasted in the relevant cage of the application form so as not to be detached.

Money Orders or Stamps are not accepted for examination fees. Under no circumstances the examination fee will not be refunded or changed for another examination. It would be advisable to keep a photocopy of the receipt.

- (d) The duly perfected application form for the examination should be sent by Registered Post to reach the Commissioner General of Examination, Organization (Institutional and Foreign Examination) Branch, Department of Examinations, P.O.Box 1503 on or before 13.01.2021. The words "Posts relevant to Field/Office Based- Segment 2 Service category (MN-05-2016) of the Department of Archaeology-2020/2021" should be clearly indicated on the top left-hand corner of the envelope enclosing the application. Any application received after the closing date will not be accepted.
- (e) Candidate's signature in the application form should have been attested by the head of the institution or an officer in staff grade authorized by him/her for the purpose.
- (f) Any application, which is not complete in every aspect, is liable to be rejected. No complaint that an application has been lost or delayed in the post will be considered.

08. The Commissioner General of Examinations will issue admission cards to the candidates, who are within the age limits prescribed in the *Gazette* notification, and have sent their duly perfected application along with the receipt for the payment of examination fee on or before the closing date of applications, on the supposition that only those who have possessed qualifications prescribed in the *Gazette* notification. A notification will be published in the newspapers by the Department of Examinations immediately after the issuance of admission cards. If the admission card is not received even after 2 or 3 days of such an advertisement, steps shall be taken to notify the Organization (Establishment & Foreign Examinations) Branch of Department of Examinations in the manner specified in the advertisement. When informing, the name of the examination applied for, full name, address and the NIC number of the candidate shall be indicated correctly. It would be advisable for candidates outside Colombo to fax a letter of request along with a fax number of the candidate to the Department of Examinations through the fax number mentioned in the notification for sending a copy of the admission.

Further, it would be advisable to keep a copy of the application, copy of the receipt relevant to payment of examination fee and the receipt of registration of the application to prove any information requested by the Department of Examinations.

Candidates are not allowed to enter the examination hall without an admission card. Only the admission card, on which the signature of the candidate has been certified, should be submitted to the Chief Invigilator of the examination on the first day of examination. The issuance of an admission card to a candidate does not mean that he or she has fulfilled the requisite qualifications to sit the examination.

9. *Identity of the Candidate* : A candidate is required to prove his/her identity when sitting for each question paper at the examination hall to the satisfaction of the supervisor. For this purpose, only one of the following documents shall be accepted.

- I. National Identity Card
- II. Valid Passport
- III. Valid driving license

Further the candidates should enter the examination hall without covering their face and ears enabling the identification. Any candidate, who refuses to reveal his/her identity, will not be allowed to sit the examination. Candidates should remain in the examination hall during the whole time of examination without covering face and ears enabling invigilators to identify the candidate.

10. *Penalty for Furnishing False Information*: Candidates are bound by the rules and regulations imposed by the Commissioner General of Examinations for holding and issuance of results of the examination. Candidates are liable to any punishment imposed by the Commissioner General of Examinations in violation of the rules and regulations of the examination. If a candidate is found to be ineligible, his / her candidature is liable to be canceled at any stage prior to, during or after the examination. If it is found that a candidate has furnished information with knowledge that they are false, or if he / she has willfully suppressed any material fact, he/she shall be liable for dismissal from the Public Service.

11. Any matter not provided for in these regulations will be dealt with as determined by the Secretary of the State Ministry of National Heritage, Performing Arts and Rural Arts Promotion subject to the instructions given by the Public Service Commission.

12. *Method and language medium of the examination:* The examination will be held in Sinhala, Tamil and English mediums.

13. *Method of selection:* The examination will be a written test which consists of the following syllabus. Candidates, who become eligible after sitting all the question papers of the examination, will be called for the general interview.

Name of the Question Paper	Syllabus
1. Archaeology	1. Matters pertaining to build the past of Sri Lanka by way of studying the artifacts found in exploration and excavations (Physical evidences). 2. Matters pertaining to the conservation and maintenance of artifacts found in explorations and excavations and making the general public aware in this regard
2. History of Sri Lanka	1. Matters pertaining to build the past by way of studying the facts such as written evidences, historical evidences (<i>Wansakatha</i>) and inscriptions etc.

14. In the event of any inconsistency between the Sinhala, Tamil and English medium notifications, the Sinhala notification should prevail.

Dr. SENARATH DISSANAYAKA,
Director General of Archaeology.

Department of Archaeology,
Colombo 07,
02nd December, 2020.

(For office use only)

Specimen of Application

LIMITED COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE POSTS IN FIELD/ OFFICE BASED SEGMENT 2 (MN-05-2016) OF THE DEPARTMENT OF ARCHAEOLOGY UNDER THE STATE MINISTRY OF NATIONAL HERITAGE. PERFORMING ARTS AND RURAL ARTS PROMOTION- 2020/2021

(Indicate the language medium of the examination)
(Sinhala-2, Tamil-3, English-4)

1.
2.
3.
4.

(Indicate the post/posts applied for)

1.0 1.1 Name in full : _____.
(In English block capitals)

1.2. Name in full (Mr./Mrs./Miss) : _____.
(In Sinhala/Tamil)

1.3. Name with initials : _____.
(In Sinhala/Tamil)

1.4. Name with initials (Mr./Mrs./Miss) : _____.
(In English block capitals)

2.0.2.1. Permanent Address : _____.
(In English block capitals)

2.2. Permanent Address : _____.
(In Sinhala/ Tamil)

3.0 3.1. Sex: Male - 0 Female - 1

3.2. Date of birth : Year : Month : Date :

3.3. Age as at 13.01.2021 : Years : Months : Days :

4.0 Number of the National Identity Card :

5.0. Contact Number : Fixed line

Mobile

6.0. Educational Qualifications

6.1. Degree Qualifications

<i>University</i>	<i>Degree</i>	<i>Effective Date</i>	<i>Pass</i>

6.2. Other Educational Qualifications :

<i>University/Institution</i>	<i>Course followed</i>	<i>Effective Date</i>	<i>Pass</i>

7.0. Experience :

<i>Post</i>	<i>Period of service</i>

8.0. Particulars of the post held at present :

- 8.1. Present service station : _____.
- 8.2. Post held at present and grade : _____.
- 8.3. Date appointment to the post : _____.
- 8.4. Total period of service in the Department : _____.
- 8.5. Date of confirmation in the post : _____.

9.0. Have you ever been convicted from a court for any offense?

(Indicate ✓ in the relevant cage) (If the answer is yes, indicate particulars)

Yes

No

Affix the edge of the receipt issued for the payment of examination fee so as to not to be detached

10.0.Declaration of the candidate:-

I declare that information given in this form is true and correct to the best of my knowledge and all parts of the application have correctly been perfected. I also agree to be bound by the rules governing the examination and also aware that I am liable to be disqualified before the appointment and further to dismissal from service after appointment, if my declaration is found to be false. Further, I agree to be bound by the rules and regulations imposed by Commissioner General of Examinations for conducting and issuing the results of this examination.

_____,
Signature of Applicant.

Date : _____.

11.0.Attestation of the applicant's signature:

I hereby certify that Mr./Mrs./Miss who submits this application is known to me personally and he/ she placed his/her signature in my presence on

_____,
Signature of the Officer attesting the Signature.

Date : _____.

Name in full of the officer attesting the signature : _____.

Designation : _____.

Address : _____.

(To be confirmed by placing the Official Stamp)

12.0 Recommendation of the Director in charge of the Division/ Assistant Director or Regional Assistant Director :

I hereby certify that Mr./Mrs./ Miss who submits this application, is serving in the post of my Division/ Office from his/ her work and attendance are satisfactory and no charge has been leveled against him/her and further the particulars furnished by him/ her are accurate and the receipt obtained on payment of the examination fee is affixed.

_____,
Signature of the Director in charge of the Division/ Assistant
Director or Regional Assistant Director
(To be confirmed by placing the Official Stamp)

Date : _____.

12-332/1

**OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE POSTS IN FIELD/ OFFICE
BASED -SEGMENT 2 (MN-05-2016) OF THE DEPARTMENT OF ARCHAEOLOGY UNDER THE
STATE MINISTRY OF NATIONAL HERITAGE, PERFORMING ARTS AND RURAL ARTS
PROMOTION -2020/2021**

APPLICATIONS are hereby called from qualified candidates for the following posts in Field/ office based - Segment 2 (MN-05-2016) of the Department of Archaeology. Posts which have fallen vacant are mentioned below and the application prepared in accordance with the specimen given below should be sent to reach the Director General of Archaeology on or before 13.01.2021. This examination will be held in Colombo in March 2021. The Director General of Archeology reserves the right either to postpone or cancel the examination subject to the approval of the Public Services Commission.

1. Regional Explorer - 02
2. Regional Excavation and Museum Officer - 02
3. Regional Conservator - 03
4. Regional Maintenance Manager W20 - 02

01. *Method of recruitment* : The number of candidates equivalent to twofold of the number of vacancies in each post will be called for an interview on the order of marks secured and on the order of posts applied by candidates, who have possessed qualifications prescribed in the notification for calling applications and passed the written examination, and accordingly recruitments will be made on verification of educational qualifications and physical fitness of candidates.

02. *Written examination*.– This examination consists of the following question papers.

- I. Archaeology
- II. History of Sri Lanka

General interview : All candidates are required to answer for all the question papers of the examination and they should secure at least 40% of marks for each subject for passing the examination. Candidates, who pass the examination, will be called for the general interview based on the order of marks secured and on the order of posts applied by them. Educational qualifications and the physical fitness will be verified at this interview but no marks will be allocated at the interview.

03. *Conditions for engagement in the service* : This post is permanent. You are subjected to any policy decision taken in future by the Government in connection to the pension scheme entitled to you. A candidate, who is selected subject to the general conditions, which govern the appointments of the public service, all conditions relevant to the scheme of recruitment for the posts in Field/ office based - Segment 2 (MN-05-2016) of the Department of Archaeology approved by the Public Services Commission on 01.09.2016, revisions made later on 04.07.2019 and further the revisions which have already been made and which are purported to be made in future to the scheme of recruitment, will be appointed to a post in grade II of Field/ office based -Segment 2 of the Department of Archaeology.

- 3.1 The appointment of those, who fail to assume duties on the prescribed date of the post granted to him/ her, or/and reject or avoid to assume duties in the post or area to which such candidate is attached, will be cancelled.

04. *Monthly salary scale*.– In terms of the schedule I of the Public Administration Circular No 03/2016 dated 25.02.2016 the monthly salary scale applicable to this post is Rs.34,605 -10 x 660 - 11x 755 -15 x 930- Rs. 63,460/-(MN-05- 2016). Salaries will be paid as mentioned in Schedule II in consistent with the provisions of the aforesaid circular.

(It is required to pass the 1st Efficiency bar within 03 years from the date of appointment and second efficiency bar examinations within 05 years from the date of appointment. Further the competency in the prescribed level of official languages should be acquired as per Public Administration Circular No 07/2007 dated 28.05.2007 before the lapse of 05 years from the date of appointment.)

05. *Health condition*.– The candidate should have the physical and mental fitness to serve in any part of the Island.

06. *Qualifications* : Candidates who apply for these posts,

- I. Should be a citizen of Sri Lanka.
- II. Should be of an excellent moral character.
- III. Should be not less than 21 years of age and not more than 35 years of age as at 13.01.2021 (Accordingly the candidates, whose date of birth falls on or before 13.01.2000 and on or after 20 are eligible to submit their applications)
- IV. (a) **Educational Qualifications** for the post of Regional Explorer and Regional Excavation and Museum Officer

➤ Should have possessed

- (i) A special degree in Archaeology (Four years) from a university recognized by the University Grants Commission.

or

- (ii) A Degree with the Archaeology as a subject and Post Graduate Diploma in Archaeology awarded from a University recognized by the University Grants Commission

or

- (iii) A Degree with the Archaeology as a subject with any other educational qualification equivalent or higher than the one year Post Graduate Diploma in Archaeology awarded by an institution recognized by the University Grants Commission.

(b) Educational Qualifications for the post of Regional Conservator

- Should have possessed a Degree either in Architecture or Architectural Conservation awarded by a University recognized by the University Grants Commission

or

Full membership of the Sri Lanka Architects Institution

(c) Educational Qualifications for the post of Regional Maintenance Manager

- Should have possessed a Degree in Civil Engineering/ Built Environment/ Architecture from a University recognized by the University Grants Commission

V. Effective date of the Degree should be a date falls on or before 13.01.2021.

VI. The candidate should have satisfied each and every way the qualifications prescribed for applying for the examination before 13.01.2021.

07. Method of Application :-

- (a) The application should be in the form of the specimen- appended to this notification and should be prepared on a paper of size 8 1/2" x 12" (A-4) using both sides. It should be specially noted that the application forms should be prepared in a manner where No. 1.0 to 5.0 should appear on the first page, No. 6.0 to 9.0 should appear on the second page. It is essential to mention the name of examination mentioned on the top of the application in English language as well, in applications prepared in both Sinhala and Tamil mediums. Any application, which is not complete in every aspect, is liable to be rejected. (It is advisable to keep a photocopy of the application with the candidate) The applicant should be satisfied himself/herself to the effect that the application complies with the specimen indicated in the notification for examination. Applications that do not comply with the specimen will be rejected.

For the convenience of the interested parties, facilities have been made available to download

the application for the examination prepared correctly from the website of the Department of Archaeology, (www.archaeology.gov.lk)

- (b) The application should be filled in the language in which the candidate intends to sit the examination.

- (c) It is not necessary to attach copies of any certificate along with the application.

- (d) The completed application form for the examination should be sent by Registered Post to reach the Commissioner-General of Examination, Organization (Institutional and Foreign Examination) Branch, Department of Examinations, P.O.Box 1503 on or before 13.01.2021. The words "Posts Relevant to Field/ Office Based - Segment 2 Service Category (MN-05-2016) of the Department of Archaeology -2020/2021" should be clearly indicated on the top left-hand corner of the envelope enclosing the application. Any application received after the closing date will not be accepted.

- (e) Candidate's signature in the application form should have been attested by a Principal of a Government School, a Justice of the Peace, Commissioner of Oaths, Attorney-at-Law, Notary Public, Commissioned Officer in the Armed Forces, an Officer holding a gazetted post in the Police Service or an Officer in staff grade holding a permanent post in the public Service, Chief Incumbent of a Buddhist Temple, Nayaka Tero, a priest of other religious place or a priest holding a considerable status in religious order.

- (f) Any application, which is not complete in every aspect, is liable to be rejected. No complaint that an application has been lost or delayed in the post will be considered.

08. Method and language medium of the examination :
The examination will be held in Sinhala, Tamil and English mediums.

Note

- I. The candidates should answer all question papers of the examination in one and the same language.
II. A candidate shall not be permitted to change the language medium of the examination, indicated in the application.

9. *Examination fee*: The examination fee is Rs. 1,200/-. It should be paid at any Post Office/ or District/ Divisional secretariat to be credited to Revenue Head 20-03-02-13 of Commissioner General of Examinations. One edge of the receipt obtained should be pasted in the relevant cage of the application form so as not to be detached. It would be advisable to keep a photocopy of the receipt. Money Orders or Stamps are not accepted for examination fees. Under no circumstances the examination fee will not be refunded or changed for another examination.

10. *Method of selection*: The examination will be a written test which consists of the following syllabus. Candidates, who become eligible after sitting all the question papers of the examination, will be called for the general interview.

<i>Name of the question paper</i>	<i>Syllabus</i>
1. Archaeology	1. Matters pertaining to build the past of Sri Lanka by way of studying the artifacts found in exploration and excavations (Physical evidences). 2. Matters pertaining to the conservation and maintenance of artifacts found in explorations and excavations and making the general public aware in this regard
2. History of Sri Lanka	1. Matters pertaining to build the past by way of studying the facts such as written evidences, historical evidences (<i>Wcinsakatha</i>) and inscriptions etc.

11. The Commissioner General of Examinations will issue admission cards to the candidates, who are within the age limits prescribed in the *Gazette* notification, and have sent their duly perfected application along with the receipt for the payment of examination fee on or before the closing date of applications, on the supposition that only those who have possessed qualifications prescribed in the *Gazette* notification have submitted their applications. A notification will be published in the newspapers by the Department of Examinations, immediately after the issuance of admission cards. If the admission card is not received even after 2 or 3 days of such an advertisement, steps shall be taken to notify the Organization (Institutional & Foreign Examinations) Branch of Department of Examinations in the manner specified in the advertisement. When informing, the name of the examination applied for, full name, address and the NIC number of the candidate shall be indicated correctly. It would be advisable for candidates outside Colombo to fax a letter of request along with a fax number of the candidate to the Department of Examinations through the fax number mentioned in the notification for sending a copy of the admission. Further, it would be advisable to keep a copy of the application, copy of the receipt relevant to payment of examination fee and the receipt of registration of the application to prove any information requested by the Department of Examinations. The issuance of an admission card to a candidate does not mean that he or she has fulfilled the requisite qualifications to sit the examination. Candidates are not allowed to enter the examination hall without an admission card. Only the admission card, on which the signature of the candidate has been certified, should be submitted to the Chief Invigilator of the examination on the first day of examination.

12. *Identity of the Candidate* : A candidate is required to prove his/her identity when sitting for each question paper at the examination hall to the satisfaction of the supervisor. For this purpose, only one of the following documents shall be accepted.

- I. National Identity Card
- II. Valid Passport
- III. Valid driving license

Further the candidates should enter the examination hall without covering their face and ears enabling the identification. Any candidate, who refuses to reveal his/ her identity, will not be allowed to sit the examination. Candidates should remain in the examination hall during the whole time of examination without covering face and ears enabling invigilators to identify the candidate.

13. *Penalty for Furnishing False Information* : Candidates are bound by the rules and regulations imposed by the Commissioner General of Examinations for holding and issuance of results of the examination. Candidates are liable to

any punishment impose by the Commissioner General of Examinations in violation of the rules and regulations of the examination. If a candidate is found to be ineligible, his / her candidature is liable to be canceled at any stage prior to, during or after the examination. If it is found that a candidate has furnished information with knowledge that they are false, or if he/ she has willfully suppressed any material fact, he/she shall be liable for dismissal from the Public Service.

14. Any matter not provided for in these regulations will be dealt with as determined by the Secretary of the State Ministry of National Heritage, Performing Arts and Rural Arts Promotion subject to the instructions given by the Public Service Commission.

15. In the event of any inconsistency between the Sinhala, Tamil and English medium notifications, the Sinhala notification shall prevail.

Dr. SENARATH DISSANAYAKA,
Director General of Archaeology.

Department of Archaeology,
Colombo 07,
02nd December, 2020.

(For office use only)

Specimen of Application

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE POSTS IN FIELD/ OFFICE BASED
SEGMENT 2 (MN-05-2016) OF THE DEPARTMENT OF ARCHAEOLOGY UNDER THE STATE MINISTRY OF
NATIONAL HERITAGE. PERFORMING ARTS AND RURAL ARTS PROMOTION- 2020/2021

(Indicate the language medium of the examination)
(Sinhala-2, Tamil-3, English-4)

1.
2.
3.
4.

(Indicate the post/posts applied for)

1.0 1.1 Name in full : _____.
(In English block capitals)

1.2. Name in full (Mr./Mrs./Miss) : _____.
(In Sinhala/Tamil)

1.3. Name with initials : _____.
(In Sinhala/Tamil)

1.4. Name with initials (Mr./Mrs./Miss) : _____.
(In English block capitals)

2.0.2.1. Permanent Address : _____.
(In English block capitals)

2.2. Permanent Address : _____.
(In Sinhala/ Tamil)

3.0 3.1. Sex: Male - 0 Female - 1

3.2. Date of birth : Year : Month : Date :

3.3. Age as at 13.01.2021 : Years : Months : Days :

4.0 Number of the National Identity Card :

5.0.Contact Number : Fixed line

Mobile

6.0.Educational Qualifications

6.1. Degree Qualifications

<i>University</i>	<i>Degree</i>	<i>Effective Date</i>	<i>Pass</i>

6.2. Other Educational Qualifications :

<i>University/Institution</i>	<i>Course followed</i>	<i>Effective Date</i>	<i>Pass</i>

7.0. Have you ever been convicted from a court for any offense?

(Indicate ✓ in the relevant cage) (If the answer is yes, indicate particulars)

Yes

No

Affix the edge of the receipt issued for the payment of examination fee so as to not to be detached

10.0.Declaration of the candidate:-

I declare that information given in this form is true and correct to the best of my knowledge and all parts of the application have correctly been perfected. I also agree to be bound by the rules governing the examination and also aware that I am liable to be disqualified before the appointment and further to dismissal from service after appointment, if my declaration is found to be false. Further, I agree to be bound by the rules and regulations imposed by Commissioner General of Examinations for conducting and issuing the results of this examination.

_____,
Signature of Applicant.

Date :_____.

11.0.Attestation of the applicant's signature:

I hereby certify that Mr./Mrs./Miss who submits this application is known to me personally, that he/she has paid the prescribed examination fee and affixed the relevant receipt herein and he/she placed his/her signature in my presence on

_____,
Signature of the Officer attesting the Signature.

Date :_____.

Name in full of the officer attesting the signature :_____.

Designation :_____.

Address :_____.

(To be confirmed by placing the Official Stamp)

12-332/2